



WANG-ZHENG BERHAD

Registration No. 200301009817 (612237-K)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE

FOR THE SHAREHOLDERS OF WANG-ZHENG BERHAD

Dear Shareholders,

RE: SEVENTEENTH ANNUAL GENERAL MEETING (17TH AGM) OF WANG-ZHENG BERHAD ("THE COMPANY")

REGISTRATION PROCESS (3 level security)

1. Shareholders and vested parties who wish to attend the Company's 17th AGM are required to register at <https://cutt.ly/wuLyID6> ("Virtual 17th AGM Registration") by cut-off date 21 September 2020 at 11.00 a.m. to enable the Company to verify your status. (1st level security authentication).
2. Please provide your Name or Company Name, CDS account number, mobile contact number and a valid email address for verification to gain admission to the 17th AGM.
3. Following the verification, authenticated parties (shareholders and proxy holders) will receive an email from V-Cube containing your **Member Entry (ME) ID** (2nd level security authentication) and instructions to be used to enter the 17th AGM at the date and time specified. Do not worry about missing the 17th AGM as V-Cube employ the latest Secure Push Technology and curated your very own **Unique Security (US) Link** which will be sent to you in the evening prior to the 17th AGM date (3rd level security authentication). Please check your inbox or spam-box on the night before the said AGM.
4. The **ME ID** sent earlier is your verified Login ID to sign into the 17th AGM.
5. You must not forward **ME ID** or **US Link** to any other persons. This will be in breach of terms of usage. This is also to avoid any technical disruptions to your personalized usage. Such mis-usage will void your vote and you may be prosecuted under the PDPA Act 2010. The link is trackable and will be erased after the 17th AGM has concluded.
6. Vested parties who register by the cut-off date but do not receive an email response on 21 September 2020, may contact us for assistance at the Poll Administrator's Hotline at +6016-2911042 via WhatsApp or WeChat messages (from 9.00 a.m. to 5.00 p.m.) or at email address: agm2020@wangzhengcorp.com.
7. Shareholders are required to submit their proxy forms, on or before 21 September 2020, 11.00 a.m. to the following address :-

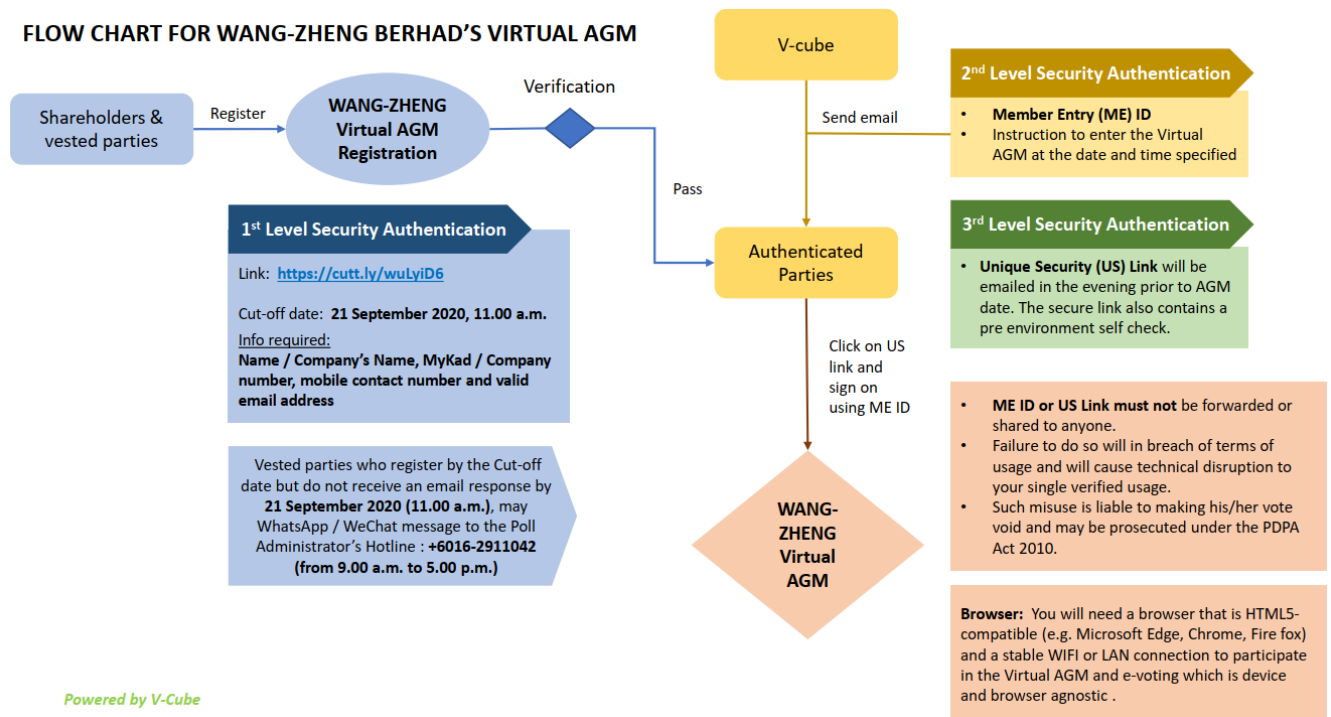
Poll Administrator of Wang-Zheng Berhad
54B Jalan Lumut, Damai Complex
50400 Kuala Lumpur
8. Browser: You will need a browser that is HTML5-compatible (e.g. Microsoft Edge, Chrome, Firefox) and a stable WIFI or LAN connection to participate in the 17th AGM which is device agnostic.

A pre environment test is attached with the **US Link**. For best user experience, you are strongly advised to join via a laptop or computer to engage fully in the proceedings and interactively download important information presented during the 17th AGM.

Important Notes

- i) We will verify your submitted information to qualify you to attend the 17th AGM, after 14 September 2020.
- ii) You **will receive an email from V-Cube containing your ME ID** after 14 September 2020 for the entitlement to enter the 17th AGM.
- iii) Your **US Link** that provide the online virtual AGM address will be emailed on the night before the 17th AGM. You are required to click the **US Link** and enter your **ME ID** to attend the AGM on the event day.
- iv) A communication box channel will be enabled prior to the tabling of each Resolution before voting. This is to enable you to communicate and post your question which will be vetted for relevancy before being responded by the Chairman or the Board.
- v) All 17th AGM user data analytics are recorded for compliance.
- vi) Shareholders can submit their questions earlier before the 17th AGM by 18 September 2020 at 5.00 p.m. to agm2020@wangzhengcorp.com.

FLOW CHART FOR WANG-ZHENG BERHAD'S VIRTUAL AGM





POST REGISTRATION:

1. If you do not receive an email acknowledgement after your registration, it means your pre-registration is not successful. Please check your spam/junk email folder or try again.
2. Please contact us at email address agm2020@wangzhengcorp.com, or alternatively WhatsApp and/ or WeChat ID message to the Poll Administrator's Hotline at +6016-2911042 (from 9.00 a.m. to 5.00 p.m.), if you have any urgent questions.

E-VOTING PROCEDURES:

1. Click on the **US Link before the virtual AGM starts** and enter your **ME ID** correctly. The entering a wrong **ME ID** will make your vote void.
2. During the first session of the 17th AGM, the Chairman or Board will answer questions pertaining to each resolution within a certain time period. After due questions and responses, the Chairman with the coordinated assistance of V-Cube authorized staff will then open the voting polling box for each resolution.
3. Shareholders and/or proxy holders must submit the e-vote during the live polling session for each Resolution through clicking the **Box 1: FOR** and **Box 2: AGAINST**.
4. A fixed time for voting is allocated for each resolution depending on the Chairman's decision.
5. A shareholder is allowed to vote either by Form of Proxy or online during the 17th AGM.
6. The shareholder or proxy holder is only allowed to vote once. In the event, the shareholder or proxy holder voted twice, only the first vote is valid.
7. Once e-voting is completed for all the resolutions by polling, the 17th AGM will be adjourned for the second session. A fresh new **US Link** will be sent to all participants who attended the first session for the announcement of e-voting results and closing the 17th AGM.
8. During the adjournment period, the voting data in CSV format will be downloaded and checked for compliance and validation against the Register of Depositors of the Company.
9. The Chairman will provide details of the e-voting results and overall results in the second session of the 17th AGM.

Note:

- (A) Approved parties who keyed in a wrong **ME ID** will have their votes made void.
- (B) Aside from shareholders, proxy holders who are allowed to join the 17th AGM, can participate in the questions and responses.
- (C) All e-voting data in raw and cleanse form are archived for compliance purpose.
- (D) Kindly check the Company's website: <https://wangzhengberhad.com/investor-relation/> for any further updates.

We would like to thank all parties for your understanding and co-operation in conducting the 17th AGM amidst the COVID-19 pandemic. Stay Safe.

Have an awesome Virtual AGM powered by V-Cube